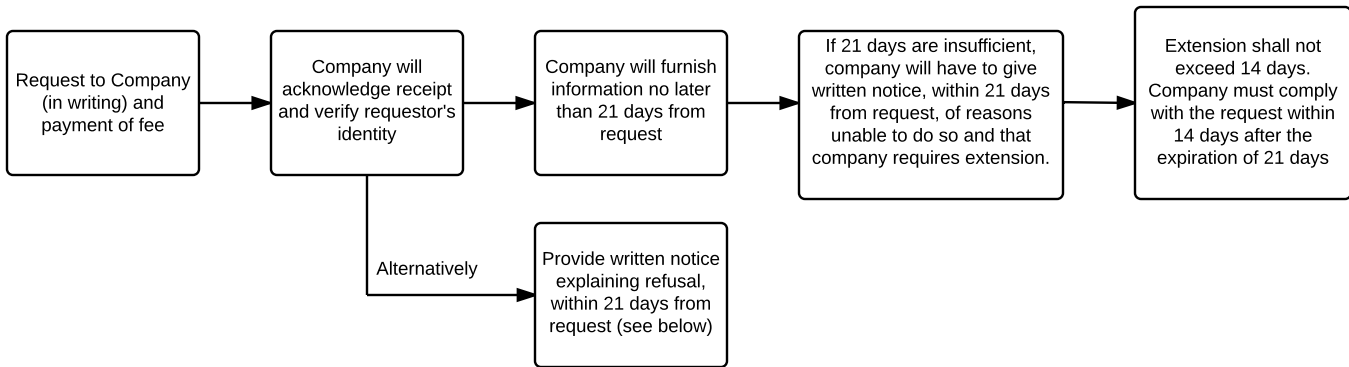


Schedule 2

Personal Data Access Request Procedure



Circumstances Where The Company May Refuse To Furnish Information

- (1) Company not supplied with sufficient information to identify requestor (minimum info: photocopy IC, full name & address);
- (2) Company not supplied with sufficient information to enable company to locate personal data;
- (3) The burden or expense of providing access is not proportionate to the risk of the individual's privacy;
- (4) Company cannot comply with the request without disclosing the personal data of another individual who is identifiable from that information;
- (5) The processing of the personal data is controlled by another party in a manner which prohibits the Company from complying with the request;
- (6) If complying with the request will violate any court order;
- (7) If complying with the request will disclose any confidential commercial information; or
- (8) Such access is regulated by another law.

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